



Student Instructions for Registration and Login

Before you go online to register be sure you have:

- A valid **e-mail address**
- If your instructor gives you a Course ID please use it. You can use the MyMathLab **Course ID: green50671** **only if** your instructor does not provide you with one.
- A **student access code**, which should have come packaged with your textbook
Sample: MMLST-TAROK-THOLE-PICON-SHRIK-PRAWN
(Type letters in **all uppercase**)
- **MSU school zip code is 48824.**

If you are using a computer off campus (at home or work) you will need to have administrative access so you can install the necessary plug-ins, and be connected to the internet. (*If you're not sure your computer meets the system requirements, go to www.mymathlab.com/system.html, visit the MyMathLab Installation Wizard in your course, or contact tech support at 1-800-677-6337*).

If you are using a computer on campus the necessary plug-ins may already be installed in the lab. If you aren't sure, check with the lab coordinator or your instructor.

Instructions:

1. Launch Internet Explorer. *If you are off campus and using AOL to connect to the Internet you will need to minimize AOL and then launch Internet Explorer.*

NOTE: Your MyMathLab course may be available on both PC and Mac platforms, using Internet Explorer, Firefox, and Safari. Check with your instructor for more information.

2. If necessary, clear the address field and enter www.coursecompass.com.
3. Click the **Register** button for students.

The screenshot shows the CourseCompass website interface. At the top, there is a navigation bar with links for Home, Features, Getting Started, FAQs, Support, Course Catalog, and Log In. Below the navigation bar, there is a large image of students working together. To the right of the image, there are two main sections: 'Instructors' and 'Students'. The 'Instructors' section contains a 'Request an Access Code!' link, a 'Register' button, a 'Log In' button, and a 'Need Help?' link. The 'Students' section contains a 'Register' button (which has a red arrow pointing to it), a 'Log In' button, and a 'Need Help?' link. At the bottom of the page, there are links for Get Started, Take a Tour!, and New Features.

4. Confirm that you have the information necessary to continue and click **Next** on the “Before you Start...” page.

CourseCompass™
POWERED BY BLACKBOARD™

Home | Features | Getting Started | FAQ | Support | Course Catalog | Log In

Before You Start...

You will need the following to register for your online course:

- A Valid Email Address Don't have it yet? Contact your school's technology center or set up a free account on a web site that offers this service (for example, through Hotmail or Yahoo).
- A Course ID Don't have it yet? Contact your instructor to get it. The Course ID is unique for each course.
- A Student Access Code See Example Don't have it yet? If your textbook did not come with a Student Access Code, you can look in your campus bookstore for a Student Access Card/Kit for your textbook/course.

OR

- A Valid Credit Card Buy access online during registration (US and Canadian customers only).

If you want to enroll in a continuation course using the same course material as the previous semester, go through your [Pearson Account Summary](#).

[Ready to register? Click Next](#)

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5. On the Product Selection page, enter the **course ID** your instructor gave you and click **Find Course**.

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Product Selection

* Fields are required [Video Tutorial](#) [Help](#)

Course ID

Your instructor will give you a course code number. Enter it in the box.

***Course ID** **Find Course**

Sample Course ID: Lastname63298

Your course information will appear. *Be sure to check that your instructor's course information is correct. If not, contact your instructor to verify the correct course ID.*

PEARSON

Product Selection

* Fields are required [Video Tutorial](#) [Help](#)

Course ID

Enter the Course ID exactly as provided by your instructor.

***Course ID** **Find Course**

Sample Course ID: Lastname63298

The Course ID you entered matched the following course.

Course: mitsumori20004 - Introductory Algebra
 End Date: Jun 3, 2008
 Instructor: Mrs. Marta Mitsumori
 Instructor's Email: marta.mitsumori@pearson.com

6. If your student access code came packaged with your textbook, select **Access Code**. If you do not have an access code and want to purchase access to your course with a credit card, select **Buy Now**.

The screenshot shows the 'Product Selection' page. At the top, it says 'Course ID' with a placeholder 'Enter the Course ID exactly as provided by your instructor.' Below this, a text input field contains 'mitsumori20004' and a 'Find Course' button. A note below the input says 'Sample Course ID: Lastname63298'. The page then displays the course details: 'Course: mitsumori20004 - Introductory Algebra', 'End Date: Jun 3, 2008', 'Instructor: Mrs. Marta Mitsumori', and 'Instructor's Email: marta.mitsumori@pearson.com'. Below this is the 'Enrollment Options' section. It shows two radio button options: 'Access Code' (selected) and 'Buy Now'. The 'Access Code' option has a text input field with five boxes separated by hyphens, and a note below it says 'Switch to a single box for pasting your access code.' To the right of this is an 'Example' box containing 'SIMPLE-FRILL-TONLE-WEIRS-CHOIR-FLEES'. At the bottom are 'Cancel' and 'Next >' buttons.

7. Type in your student access code using the tab key to move from one box to the next. Type letters in **all uppercase**. Click **Next** after you have entered your code.
If you are buying access with a credit card, the on-screen instructions will guide you through the purchase process.

8. Please read all information on the License Agreement and Privacy Policy page. Click on **Accept** if you agree to the terms of use.

9. On the Access Information Screen, you'll be asked whether you already have a Pearson Education Account.

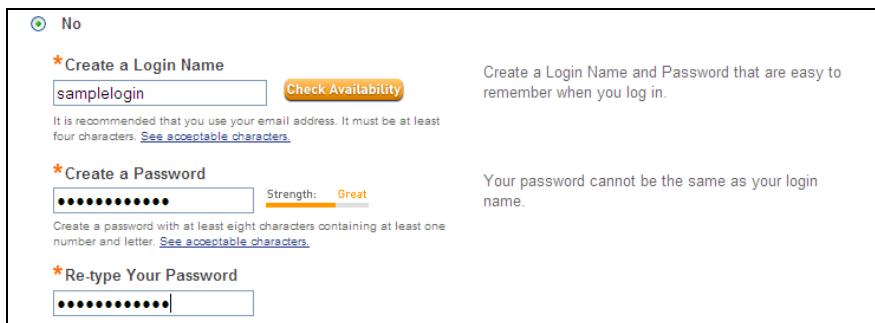
The screenshot shows the 'Access Information' step of the registration process. It asks 'Do you have a Pearson Education account?' with three radio button options: 'Yes' (selected), 'No', and 'Not Sure'. At the top, it says 'Steps to Register' with tabs for '1 Access Information', '2 Account Information', and '3 Confirmation & Summary'. At the bottom, it includes a note about required fields and links for 'Video Tutorial', 'Help', and 'Cancel/Next'.

10. If you have registered for other Pearson online products and already have a login name and password, select **Yes**. Boxes will appear for you to enter your login information.

The screenshot shows the login information entry screen. It has two text input fields: 'Login Name' and 'Password', both with an asterisk indicating they are required. Below the 'Login Name' field is a note 'Forgot your Login Name or Password?'. At the top, it says 'Steps to Register' with tabs for '1 Access Information', '2 Account Information', and '3 Confirmation & Summary'. The 'Yes' radio button is selected in the previous step's screen.

If you select Yes, you will see a Welcome Back screen, where you may be prompted to update your password and make changes to your account information as needed.

11. If this is the first time you have registered for a Pearson online product, select **No**. Boxes will appear for you to enter your desired **login name** and **password**. You may want to use your email address as your login name. If you do not use your email address, be prepared with a second login name choice if the one you first selected is already in use. Your login name must be at least 4 characters and cannot be the same as your password.



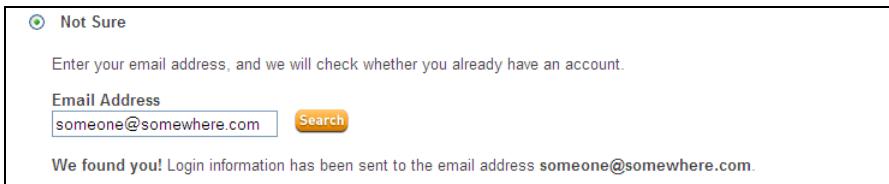
No

***Create a Login Name**
samplelogin **Check Availability**
Create a Login Name and Password that are easy to remember when you log in.
It is recommended that you use your email address. It must be at least four characters. [See acceptable characters.](#)

***Create a Password**
***** **Strength: Great**
Create a password with at least eight characters containing at least one number and letter. [See acceptable characters.](#)

***Re-type Your Password**

12. If you aren't sure whether you have a Pearson account or not, select **Not Sure**. Enter your email address and click **Search**. If you have an account, your login information will be sent to your email address within a few moments. Change your selection to Yes, and enter your login name and password as directed.



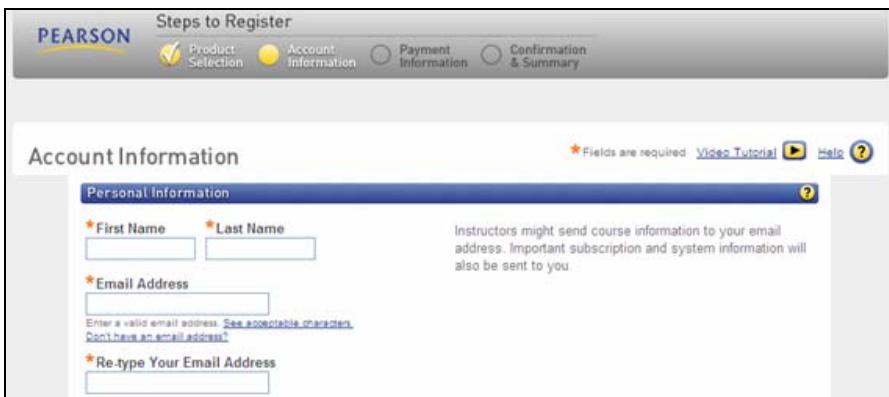
Not Sure

Enter your email address, and we will check whether you already have an account.

Email Address **Search**

We found you! Login information has been sent to the email address someone@somewhere.com.

13. On the Account Information page, enter your first and last name and email address. Re-type your email address to make sure it is correct.



PEARSON Steps to Register

Product Selection Account Information Payment Information Confirmation & Summary

Account Information

Personal Information

***First Name** ***Last Name**

***Email Address**
Enter a valid email address. See acceptable characters.
Don't have an email address?

***Re-type Your Email Address**

*** Fields are required** [Video Tutorial](#) [Help](#) [?](#)

Instructors might send course information to your email address. Important subscription and system information will also be sent to you.

14. In the School Location section, select **United States** from the School Country drop-down menu (NOTE - United States appears at the top of this list). Enter your **school** zip code, and then select your school from the drop-down list.

*If your school is not listed, scroll to the bottom of the drop-down list and select **Other**. Then enter your school name and city and select the state.*

School Location

* School Country
United States

* School ZIP or Postal Code
02116
Enter your ZIP or Postal Code to generate a list of the schools in your area.
[Need help finding your school's ZIP or Postal Code?](#)

* School Name
INDIANA STATE UNIVERSITY

Select the name of your school from the list. If your school is not listed, select Other at the bottom of the list. [Need help?](#)

15. Select a security question and answer to ensure the privacy of your account. Then click **Next**.

Security Question

If you contact us, we will ask you this question to confirm your identity.

* Security Question
Select the question you want us to ask you

* Your Answer

May we contact you?

Let me know about other Pearson Education products and services to help me succeed.

Back **Cancel** **Next ►**

16. When your registration process is complete you will see a confirmation screen.

PEARSON Steps to Register
① Access Information ② Course ID ③ Confirmation & Summary

3 Confirmation & Summary **Print This Page**

You have successfully subscribed to a Pearson Education online product. Please [print this page](#) as your receipt. You will also receive a confirmation email for your records.

You now have access to... **CourseCompass** **Log In Now ►**

If you need to review or edit your account information, visit your [Account Summary](#) page.

Role: Student Account ID: 12732904
Expiration Date: Nov 20, 2008 Order ID: 13641092
Section or Module: CourseCompass Student Access Login Name: steph.mineart@pearsoned.com

You also have access to... **Insert Site Name**
Role: Student
Expiration Date: Nov 20, 2008
Section or Module: Curriculum and Instruction SuperSite

Pearson Education's Research Navigator
Role: Student
Expiration Date: Nov 20, 2008
Section or Module: RN Databases

About Your Transaction
If you have any questions about this transaction, contact our [Customer Service](#) and have the following information ready:
Transaction Date: Tue Jun 19 12:35:25 EDT 2008
Order ID: 13641092
Email Address: steph.mineart@pearsoned.com

Congratulations – You have successfully registered for your MyMathLab course!

17. Print the Confirmation & Summary page so you will have a record of your login name and the email address used for your account. Be sure to keep the email confirmation sent to you.

18. Click **Log in Now** to reach your My CourseCompass page. You will see your MyMathLab course title in the **Courses** box on the left.

19. Click your course title to begin exploring MyMathLab!



The screenshot shows the My CourseCompass homepage. At the top, it says "Welcome, student1 uvs (not you?)". Below that are links for "Help", "About", "Account Summary", and "Logout". The main content area has three main sections: "Courses", "Announcements", and "Need Help?". The "Courses" section shows a course titled "Math 201" with the instructor listed as "Diane Gray". A red arrow points to this course title. The "Announcements" section has a "General Announcements" box with a message about course creation issues. The "Need Help?" section has links for "Getting Started with CourseCompass" and "Support Center".

20. **Important!** If you are using a computer off campus and are logging into MyMathLab for the first time, you must click the **MyMathLab Installation Wizard** link now.



The screenshot shows the My MathLab course announcements page. The left sidebar has links for "Announcements", "MML Info", "DO HOMEWORK", "TAKE A TEST", "GRADEBOOK", "STUDY PLAN", "Chapter Contents", "Multimedia Library", "Installation Wizard", "Communication", "Tools", and "Course Map". The main content area shows a "MyMathLab" logo and a list of announcements. A red arrow points to the "Installation Wizard" link in the list of announcements. The announcements are dated from April 12, 2007, to April 19, 2007.

Note – Your course may not look exactly like the screen shot shown above – Your instructor may have specially customized the course navigation buttons and content.

21. The InstallationWizard (or Browser Check – depending on your course) detects and then helps you install the plug-ins and players you need to access the math exercises and multimedia content in your MyMathLab course. Follow the screen instructions to complete this process. After completing the installation process and closing the wizard you will be back on the Welcome page of your course.

22. Click the **How to Enter Answers Using the MathXL Player** link to learn how to enter answers when working within MyMathLab.

23. If you need help, contact the student technical support team at **1-800-677-6337**, or visit www.mymathlab.com and click the **Support** tab for more information.

24. When returning to work in MyMathLab, go to www.coursecompass.com. Click on the Log In button for students and log in using your login name and password.

25. **Important!** You will access your MyMathLab course from this site, so be sure to **bookmark this page!**