

MICHIGAN STATE UNIVERSITY

Math 103, College Algebra Syllabus

Section 95, Fall 2015

Instructor: Steve Draggoo

E-mail: steve.draggoo@gmail.com OR draggoos@msu.edu

Office: C546 Wells Hall

Office Hours: **Monday-Thursday 3:00-4:00**
By Appointment

Office Phone: (517) 353-7736 (There is voicemail.)

Tutor: Elizalde “Charlie” Vasquez (vasque55@msu.edu)

Office: C547 Wells

Office Hours: **Friday 11:30-12:30**
By appointment

MLC Hours: Thursday 11:20-12:30
Sunday 5:10-7:30

Class meetings: 12:40 PM - 1:30 PM MWF (A336 Wells)
12:40 PM – 2:30 PM TTh (A222 Wells)

TEXTBOOK/ONLINE RESOURCE:

Chapter notes on class pages: <http://mathdata.msu.edu/CP/RW/C103.html>

The online resource for homework will be WeBWorK: www.math.msu.edu/webwork

CALCULATOR:

The recommended calculator is TI-83+ or its equivalent (such as TI84 or TI84+). Calculators such as the TI89, TI-NSPIRE, Voyage 200, TI92, TI92+, HP49G, HP49G+, HP50G, Casio algefx2.0, algefx2.0pls or laptop, handheld, desktop and palmtop computers are NOT to be used for any exam in this course. The use of cell phones, PDAs, ‘Blackberries’, ‘head sets’, or any other wireless device in the classroom is specifically prohibited.

ATTENDANCE:

Students are expected to be present and **ON TIME** for all class sessions and **at least one study session/office hour** per week. As Drew students, you should plan to spend 7 hours in class, 1 hour in study session, and a **MINIMUM** of 6 additional hours studying outside class every week in order to be successful in this course. You are responsible for the material covered if you are absent from class. You must arrange to copy another student’s notes.

Beginning Wednesday, September 2, 2015 through Friday December 11, 2015, class attendance will be taken. You will be allowed three unexcused absences in this time period. Note: Four days of being tardy count as an unexcused absence. Any additional unexcused absences will result in **a point deduction (for each)** from your course grade.

OFFICE HOUR REQUIREMENTS:

You will be required to meet with the instructor or TA at least once outside of class each week.

EXAMS/QUIZZES:

There will be **four cumulative** exams and **five** quizzes. Please see course schedule for the **TENTATIVE** testing dates. **Any changes in the syllabus or in the scheduling of exams/quizzes will be announced during class.** Each exam will cover the material presented in class after the previous exam. Each quiz will cover the material presented in class after the previous exam/quiz. The **four highest** quiz grades will count toward the course grade. **There will be NO early, late or make-up exams or quizzes (the only exceptions are those required by University policy).** A missed exam or quiz will count as a 0.0. Only **EXTREME** situations will allow a student to be excused from an exam/quiz. Note: **Written** documentation **MUST** accompany an **excused absence** for a quiz/exam. **ADVANCE TRAVEL SCHEDULES (business or personal)** are **NOT** excuses.

FINAL EXAM:

The common final exam will be **Monday December 14, 2015** from **10:00 AM to 12 Noon**. Room assignment will be announced later in term.

PARTICIPATION:

Participation points should be a positive aspect of the learning environment. Participation includes promptness, preparation, answering questions, asking pertinent questions, and being active in class discussions. Loss of these points comes from dysfunctional behavior such as chronic tardiness and absenteeism, superfluous talking, a negative attitude, lack of classroom decorum, etc.

HOMEWORK:

(1) You are expected to have a **textbook homework notebook**. You will do the exercises in the class notes. The answers are provided so you must show every step. This homework will help you gain an understanding of the concepts in each section. Every week (Thursday), beginning the week of September 10, 2015, your homework notebook will be reviewed. Your effort will be evaluated and 5 points (per collection) will be given for the successful completion and attempts of each problem. The problems on the class notes are the **MINIMUM** required to cover the course content.

(2) There will be **online homework** assignments using WeBWorK. The student must keep track of the university due dates for WeBWorK. Even though the 28 assignments appear to have different point values, at the end of the semester WeBWorK will be taken out of 100 points. These assignments will be evaluated as a portion of the final grade. The cost for WeBWorK with the class notes is \$70, paid to the MSU Mathematics Department.

MATH LEARNING CENTER (MLC):

<http://www.math.msu.edu/CurrentStudents/LearningCenter/Default.aspx>

The Math Learning Center (MLC) opens Tuesday September 8, 2015 at 11:20 AM.

Go to the window in the lobby of Wells Hall C-Wing near the elevators and sign in with your MSU ID card. A monitor will direct you to the room for your math class. There are also neighborhood centers. The MLC provides assistance for students in Math 1825, all 100 level math courses, 234 and 235. In addition, limited help is available for other 200 level and 300 level math classes. The weekly hours for Wells Hall MLC are:

- **Sunday:** 5:10 p.m. - 8:40 p.m.
- **Monday - Thursday:** 11:20 a.m. - 4:00 p.m. and 6:20 p.m. - 9:50 p.m.
- **Friday:** 11:20 a.m. - 2:50 p.m.

GRADE CHANGE:

If you have any questions concerning the grading of your assignments, you must return the assignment with a short note attached, explaining your concern **BEFORE LEAVING** the classroom. **This must be done the initial day the instructor hands back the assignment.**

ACADEMIC INTEGRITY:

Michigan State University's policy concerning academic integrity is: "...no student will claim or submit the work of another as one's own". Students are advised to read this policy, which is available at: <http://splife.studentlife.msu.edu/regulations/general-student-regulations> under the heading 1.00 *Protection of Scholarship and Grades*. In addition, unauthorized formula or crib sheets (including formulas programmed in calculator/cell phone) are not permitted on quizzes/exams.

EVALUATION:

Course evaluation will be according to the following points (total = 860).

Exams (4)	400
Final Exam	200
HW Notebook + WeBWorK	55 + 100
Quizzes (4)	80
Attendance (Class and Study)	20
Participation	5

The course grade will be based on the following **scale**:

90%-100%	4.0	73%-78%	2.5	55%-59%	1.0
84%- 89%	3.5	67%-72%	2.0	0%-54%	0.0
79%- 83%	3.0	60%-66%	1.5		

Important dates for Fall 2015:

Wednesday – 09/02/2015 – Classes Begin. Students should go to scheduled Monday classes on the first day.

Monday – 09/07/2015 – Labor Day – University closed

Wednesday – 09/09/2015 – Online open add period for fall semester ends at 8pm.

Thursday 09/10/2015 to Wednesday 09/16/2015 – Students go to Undergraduate office, C212 Wells Hall for Mathematics enrollment changes. (Late add's, drop to lower course, section changes)

Wednesday – 09/16/2015 – Last day to late add a course or change sections within a course. Last day to drop to a lower level course.

Monday – 09/28/2015 – End of 100% Tuition Refund

Wednesday – 10/21/2015 – Middle of Semester. Last day to drop a course without a grade being reported.

Thursday 11/26/2015 to Friday 11/27/2015 – Thanksgiving Break

Friday – 12/11/2015 – Last day of classes.

The Common Final Exam time is Monday, December 14 – 10:00am -12 noon for the following courses:

1825, 103, 110, 112, 114, 116, 124, 126, 132, 133, 201, 202, 234, 235

Mathematics Common Make-up Final Exam is Tuesday, December 15 – 10:00-12:00 noon.